

## Minutes of a meeting of the Staffing Committee held on Tuesday, 29 January 2019 in City Hall, Bradford

Commenced 3.05 pm  
Concluded 3.20 pm

### Present – Councillors

LABOUR	CONSERVATIVE
Hinchcliffe I Khan	Pennington

Apologies: Councillor Shakeela Lal

### Councillor Hinchcliffe in the Chair

#### 10. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

#### 11. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

#### 12. APPOINTMENT OF A DIRECTOR OF FINANCE IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION AND PAY POLICY STATEMENT

The report of the Chief Executive (**Document “B”**) sought approval from Staffing Committee to appoint to the position of Director of Finance in accordance with the Council’s Constitution and Pay Policy Statement, as well as seeking approval to give delegated responsibility to an Appointments Panel to appoint to the position of Director of Finance.

The Head of Human Resources stated that the post of Director of Finance was a key post in leading the finance and procurement services of the Council, as well as acting as the statutory Section 151 Officer for the Council. She added that a tender process had already taken place for a search and selection consultant to assist with this appointment and thus Proventure Consulting will be overseeing

the process, and an indicative timetable will be drawn up in due course.

The Head of Human Resources also alluded to the salary package for the post in accordance with the Council's published Pay Policy Statement.

During a brief discussion it was alluded that the Leader, Deputy Leader (or other Labour nomination) and Councillor Mike Pollard will make up the membership of the Appointments Panel, and it was therefore:

**Resolved –**

- (1) That the appointment to the position of Director of Finance be approved in accordance with the Council's Constitution and Pay Policy Statement.**
- (2) That an Appointments Panel be given delegated responsibility to appoint to the position of Director of Finance and that the Panel comprise three Elected Members (two Labour and one Conservative) with the membership as follows:**

**Labour: Councillors Hinchcliffe and Councillor Imran Khan (or other nomination)**

**Conservative: Councillor Mike Pollard**

***ACTION: Head of Human Resources***

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Staffing Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER